



CUYAHOGA COUNTY OFFICE OF THE PUBLIC DEFENDER
Chief Public Defender – Cullen Sweeney

ATTORNEY POSTING

November 12, 2024

Job Title: Assistant Public Defender
(Felony Division)

Department: Public Defender

Reports to: Felony Division Supervisor

Salary: Minimum \$76,500
(Commensurate with experience)

RESPONSIBILITIES:

- Represent clients in arraignment and first appearance proceedings as a rotational assignment
- Handle cases before the Cuyahoga County Common Pleas Court-General Division.
- Represent indigent defendants charged with felony crimes in pre-trial, trial, and sentencing proceedings.
- Respond to requests for legal assistance from individuals or organizations who contact the Public Defender's Office.
- Participate in community events and meetings related to the work of the Cuyahoga County Public Defender.
- Perform all other duties assigned, delegated or required of the assistant public defenders.

EXPERIENCE AND SKILLS

- Prior indigent defense litigation experience is preferred;
- A demonstrated capacity to work creatively and collaboratively on legal issues confronting our indigent clients;
- Commitment to social justice and defending the rights of indigent individuals charged and convicted of crimes;
- Demonstrated understanding of the issues of race, poverty, mental health, and substance abuse as they relate to the criminal justice system;
- Experience working in and with racially and socioeconomically marginalized communities;
- Availability for court at all times court is open, and to meet and work outside the normal working hours if necessary





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EXPERIENCE AND EDUCATION REQUIREMENTS:

- *Juris Doctor*; licensed and in good standing to practice law in the State of Ohio
- Minimum of 2 years of criminal defense practice
- Jury trial experience preferred

APPLICATION PROCEDURE:

All applications must be submitted by **Monday December 2, 2024 at 4:30 p.m.** and must include the following:

- A cover letter
- A resume
- Three references

These materials should be addressed to the Chief Public Defender Cullen Sweeney and sent by email or mail at:

Cuyahoga County Public Defender
Courthouse Square
c/o Maria Pollman
310 W. Lakeside - Suite 400
Cleveland, Ohio 44113

If sending via email, please send your application packet to:

SM-PD-Employment@cuyahogacounty.us

Reasonable accommodation is available to all employees and applicants. If you have a disability that needs to be accommodated, please contact the Department of Human Resources/ADA Coordinator at (216) 443-7190.

Equal Opportunity Employer – Smoke-free and Drug-free workplace.
All job offers are made with the understanding that prospective employees pass a drug test and a criminal background investigation prior to being hired.

<http://publicdefender.cuyahogacounty.us/>

